

RECEIVED
CONTRACT MANAGEMENT

CHANGE ORDER APPROVAL FORM

JUL 12 PM 3:06

PROJECT: CR121 Pond Reconstruction

CHANGE ORDER NUMBER: 01

DATE: 07/09/10

CONTRACT NUMBER: CM1415-WA02

TO CONTRACTOR: Ayres Associates Inc

Reason for Change Order: Add additional bidding assistance and construction administrative services; limiting amount/time and material in the amount of \$6,750.00.

Original Contract Sum.....	\$	<u>68,548.82</u>
Net Change by Previous Change Order/Supplemental Agreement.	\$	<u>.00</u>
Contract Sum Prior to This Change Order.....	\$	<u>68,548.82</u>
Amount of This Change Order (Add/Deduct).....	\$	<u>6,750.00</u>
New Contract Sum Including this Change Order.....	\$	<u>75,298.82</u>

10 JUL 13 PM 12:30
COUNTY ADMINISTRATORS
OFFICE

APPROVED BY: [Signature]
Project Manager (Department Head)

DATE: 7/9/10

APPROVED BY: Charlotte Young
Manager

DATE: 7/12/10

[Signature]
Office of Management & Budget

DATE: 7/14/10

[Signature]
Director

DATE: 7/14/10

RECEIVED
CONTRACT MANAGEMENT
2010 JUL 15 AM 10:30

July 7, 2010

AYRES
ASSOCIATES

Mr. Jonathan Page, PE
Nassau County
Engineering Services Department
96161 Nassau Place
Yulee, Florida 32097

OK JP 7/9/10

Re: CR 121 Drainage Pond Design
Ayres Associates Project No. 30-1708.01

Subject: Scope and Fee for Bidding Assistance and Construction Administration

Dear Mr. Page:

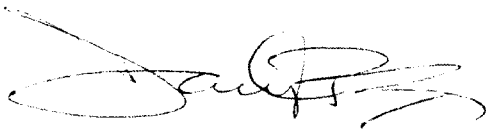
We are please to submit this scope and fee proposal for the above referenced project.

It is our understanding that the County is handling the bids for this project and Ayres Associates will provide assistance as needed during the bids. We will also provided construction administrative services during construction of this project.

Should you have any questions related to this scope and fee proposal please feel free to give me a call to discuss.

Sincerely,

Ayres Associates Inc



Daryl R. Myers, PE
Project Leader I

Enclosure

cc: D. Kemp, PE (Ayres) w/enclosure
File

CR 121 DRAINAGE POND

Bidding and Construction Administration Services

SCOPE OF WORK

Nassau County

July 7, 2010

INTRODUCTION

During the recent tropical storms (TS Faye) the control structure for this stormwater management facility failed due to the amount of runoff that occurred during that storm event. The County will provide daily inspection and coordination for construction of the proposed improvements. Ayres Associates will assist the County as described below. The following services will be provided based on reimbursable costs and at the request of the County.

SCOPE OF WORK

1. Attend one (1) mandatory pre-bid conference.
2. Assist the County in responding to Requests for Information (RFI) from Bidders during the bidding process.
3. Assist the County in preparing Addendums during bidding.
4. Attend one (1) pre-construction meeting.
5. Prepare electronic CADD files for Contractors use in developing As-Built plans.
6. Review shop drawings.
7. Conduct site visits to review compliance with plans.
8. Address Requests for Information from Contractor.
9. Conduct substantial completion walk-through with County and Contractor.
10. Conduct final completion walk-through with County and Contractor.
11. As-Built Plans Review.

ADDITIONAL SERVICES

There are no additional services anticipated beyond that stated herein. Should additional services be requested or required, mutually agreed scope, terms, and conditions will be established prior to any work being initiated.

CR 121 Drainage Pond
 Bidding Assistance & Construction Administration
CONTRACT FEE SUMMARY
 NASSAU COUNTY, FLORIDA

PART I - GENERAL

1. Project CR 121 Drainage Pond	2. Proposal / Task 30-1708.01
3. Consultant Name Ayres Associates Inc	4. Date of Proposal 7/7/2010

PART II - LABOR RELATED COSTS

5. Direct Labor	Hourly Rate	Estimated Hours	Estimated Cost	TOTALS
Principal / QA Manager	\$205.02	0	\$ -	
Project Manager	\$131.98	0	\$ -	
Roadway Engineer (PE)	\$103.87	0	\$ -	
Roadway Designer (EI)	\$97.26	0	\$ -	
Sr. Designer	\$108.41	0	\$ -	
Designer	\$88.65	0	\$ -	
CADD Technician	\$82.89	0	\$ -	
Administrative Assistant	\$71.54	0	\$ -	
Total Direct Labor		0	\$ -	

PART III - OTHER COSTS

6. Miscellaneous Direct Costs				
			\$ -	
7. Subconsultant Services (Lump Sum)				
			\$ -	
TOTAL LUMP SUM AMOUNT (Items 5, 6, and 7)				\$ -
8. Reimbursable Costs (Limiting Amount)				
Bidding Assistance / Construction Administration			\$ 6,750.00	
TOTAL REIMBURSABLE COSTS				\$ 6,750.00

PART IV - SUMMARY

TOTAL AMOUNT OF CONTRACT (Lump Sum plus Reimbursables) (Items 7 and 8)	\$ 6,750.00
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**CONTRACT MANAGEMENT
CR121 POND RECONSTRUCTION PROJECT**

**AYRES ASSOCIATES INC
DESIGN PHASE SERVICES
CONTRACT TRACKING NO.: CM1415
Consultant Project No.: 30-1708.00**

TASK & FEE SUMMARY

Description	Fee	Change Order	Total
Project Management	\$6,855.00		\$6,855.00
Drainage Design	\$25,600.41		\$25,600.41
Plans Production	\$25,600.41		\$25,600.41
Suvey	\$7,900.00		\$7,900.00
Geotech	\$2,593.00		\$2,593.00
Bidding Assistance/Const. Admin. (CO#1)	\$0.00	\$6,750.00	\$6,750.00
Total Fee:	\$68,548.82	\$6,750.00	\$75,298.82

CHANGE ORDER DETAILS & VALUES	
TOTAL APPROVED CHANGE ORDERS:	<u>\$0.00</u>
PENDING CHANGE ORDER DETAILS & VALUES	
01 Additional Bidding Assistance and Const. Administration	\$6,750.00
TOTAL PENDING CHANGE ORDERS:	<u>\$6,750.00</u>
NEW CONTRACT SUM:	\$75,298.82